

**Congregation
Tikkun v'Or**

Ithaca Reform Temple
Spirit • Community • Justice

EVENT PLANNING and Sponsorship / Co-sponsorship Request Form

PLEASE COMPLETE THIS FORM FOR ALL PROPOSED PROGRAMS AND EVENTS AT TvO AT LEAST SIX WEEKS PRIOR TO THE EVENT. (More complicated events may require a longer lead time.)

For requests for co-sponsorship, please note that Tikkun v'Or values the opportunity to collaborate with social justice efforts and Jewish-affiliated and other groups and organizations. Co-sponsorship of projects and events is an important way that we address issues related to the mission of our vital Reform Jewish community. We are a small congregation with limited financial resources to support groups or activities. As a co-sponsor of an event, our contributions usually are "in kind" or in cooperation. However, the Executive Committee, in conjunction with other committees and individuals, is willing to consider all proposals that provide the following information.

Date submitted:

Title and description of event:

Proposed Date(s) for event:

Has the proposed date been cleared as being available with the Temple office (Naomi)?

yes no If not, please call 607-256-1471 or email <info@tikkunvor.org>

Location of event: (Local events will be given highest priority.)

at Tikkun v'Or on Zoom Hybrid

Other location: _____

Purpose of event:

How does this event align with Temple values and priorities?

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Targeted audience:

Anticipated number of attendees:

Planned publicity strategy:

What are the specific requests you are making re: involvement of the Temple?

Temple event, program, or activity

Registration available through TVO

Co-sponsorship in name only

Co-sponsorship with monetary support

Use of Temple building

Congregant volunteers - # of volunteers _____

Other (describe) _____

Charge for admission? No Yes

Requested monetary/co-sponsorship donation from Temple? No Yes

Requested amount: _____

Application submitted by:

Contact email:

Phone:

Please complete the above questions and email the proposal to:

presidents_24@tikkunvor.org

and to

info@tikkunvor.org

PO Box 3981, Ithaca NY 14852

**Publicity regarding sponsored events using the name of Congregation Tikkun v'or needs to include the following statement:*

**We are a congregation of multiple views that are valued by our community
for the richness, diversity and complexity they offer.**

**In that spirit, no one statement, event or print material created by an individual congregant
or congregation work group represents endorsement by the congregation as a whole.**